Roosevelt UniversityNursing Program

STUDENT HANDBOOK 2022 - 2023

Last updated: 8/20/2021

Nursing Student Handbook Use

The Roosevelt University Nursing Student Handbook contains information, policies and procedures specific to students enrolled in the Bachelor of Science in Nursing program. General University information, policies, and procedures can be found in the Roosevelt University Student Handbook, the University Policies Page, and Undergraduate Catalog. Student
The Nursing Student Handbook serves as a supplement for Nursing students who are expected to adhere to both University Student Policies and the policies in the Nursing Student Handbook.

Contacting the Chicago Campus Safety Office

Chicago Campus Safety Office: WB LL, Phone Ext. 2020, 312-341-2020, www.roosevelt.edu/campuses/campus-safety

Campus safety telephones are located in various locations within the building and parking lots and will connect directly to Campus Safety. Public telephones are also available in building hallways and

campus for any COVID-related reason. Accommodations will be made, such as a remote make-up opportunity or the option to complete the requirement at a time when COVID-19 is no longer a risk.

Student Resources

Academic Calendar

The University academic calendar for the can be found HERE.

Approved Course Electives

Elective courses allow students to develop areas of personal interest or expand their understanding of a subject outside the core curriculum. Nursing students must complete elective courses in Humanities and Social Sciences as described in the BSN Degree Map.

Bookstore

In addition to the Bookstore, located on the first floor of the Wabash building, the University also offers a virtual textbook service where you can order textbooks online and have them delivered to your home. The link to the Bookstore can be found HERE.

Course Curriculum

The BSN curric82(fl)9(oo)-2(r)-82(of)-86(th)10(e)-84(Wa)-3(b)4(a)10(s)-4(h)-86(b)4(u)9(i)-4(ldi)6(n)4(g)-i(d)12

Library and Learning Resources

Accreditation: Commission on Collegiate Nursing Education (CCNE)

The baccalaureate degree program in Nursing at Roosevelt University IL is accredited by the Commission on Collegiate Nursing Education (CCNE)
Commission on Collegiate Nursing Education
655 K Street, NW, Suite 750
Washington, DC 20001
(202) 887-6791

On March 3, 2021, the Higher Learning Commission app
Control Application to acquire selected assets of Robert Morris University Illinois (RMUI). This

the nursing program.

University Accreditation

Roosevelt Un.

	and monitor and evaluate treatment plans and modalities.	
Affective/Interpersonal/Emotional /Behavioral	The student must be able to: x Establish professional, trusting, empathetic relationships with a variety of individuals. x Demonstrate respect and engage in non-judgmental interactions -styles and cultures. x Accomplish work effectively in groups.(grou)4(p)-3(s)3(.)] TJ ET Q	

Leave of Absence

Students who wish to take a leave of absence (LOA) for personal, medical, or other reasons must submit this request to the Director of Nursing. The LOA may be granted for up to one calendar year. If the LOA is for longer than one calendar year, the student must notify the Nursing Director they wish to extend their leave. If a student is taking a LOA for greater than 2 years, they would need to restart the application process to enter the Nursing Program as new student. Students taking an LOA must return all University-owned materials (i.e., Roosevelt ID). Students returning to the curriculum after a leave of absence or deceleration for any time period greater than or equal to two (2) terms may need to complete all of the Nursing Program's normal admission and entry protocols prior to returning to the program, including but not limited to a background check and drug test.

Course Withdrawal

Students considering course withdrawal should consult with their Advisor. A course withdrawal will be entertained only because of extraordinary non-academic circumstances. A student withdrawing from coursework will work with the ir advisor to determine if a leave of absence would be the most appropriate option. Withdrawal from a course will likely result in delayed graduation and may affect

9. Any Nursing student who displays behaviors consistent with being under the influence of a substance or is found to be in possession of alcohol, cannabis or an illicit drug while on campus will be reported to Campus Safety, the University Dean of Students Office and the Director of Nursing

Consequences of a Positive Test or Presumed Positive Test

1. Information obtained in drug screens may prohibit students from completing introductory or advanced practice experiences and thus may delay graduation or may result in dismissal from the program.
2. Students who do not consent to a drug screen, refuse to provide information necessary to conduct a drug screen, do not provide samples within the specified time frame, or provide false or misleading information or samples in regard to the drug screen will be treated as if a positive drug screen result was reported
3. Failure to comply with a drug screening, positive test results and presumed positive test results are considered University Code of Conduct violations and will be reported to the University Dean of Students office and are also a failure to meet the Essential Function, and will be handled as described in this Handbook.
4. Drug screen results will be disclosed to experiential rotation sites if requested.

Academic Integrity Standards

All students are expected to adhere to the standards set forth in the University Academic Integrity Policy is available on the _____. That Policy addresses the University expectations with respect to academic dishonesty (gDC q 0.00000912 0 612 792 re W* n BT /F1 11.04 Tf 1

session is therefore essential. Students are expected to be on time for class, lab, and clinical activities. Tardiness may result in the student not being permitted to participate in activities at the discretion, depending on what content has been missed. In such cases, the student will be considered absent. Promptness and attendance are expected professional behaviors.

If a student is unable to participate in a scheduled class, lab/simulation, examination or assignment, soon as possible,

correct) replaces the first score and the course grade will be recalculated and changed if warranted.

- The HESI Exit Examination serves as the final exam in NURS 395 grade is reflective of the HESI grade (% correct) received on the final exam, provided the student achieves a Composite Score of at least 900. Students will be allowed two attempts to achieve a passing Composite Score of 900. If a student fails to achieve a score of 900 after two attempts, they will be given an Incomplete in the course and allowed five weeks to remediate with an outside NCLEX review course, which must be pre-approved by the Director of Nursing. Following submission of proof of completion of the approved review course, the student will be allowed to schedule a third HESI Exit Examination, which will be taken at the . Students must adhere to the plan put in place by the Director of Nursing and sign a testing agreement. If a student does not achieve a Composite Score of 900 on the third attempt , they must take and pass at least five of six Kaplan Computer Adaptive Tests at their own expense. NCLEX approval will be provided only after a passing score is achieved

Nursing Progression Committee

The Nursing Progression Committee is responsible for providing decisions regarding academic standing, progression and dismissal when students fail to meet Academic Standing Standards, Essential Functions, Promotion Standards, or any other Nursing Standards or policies as listed in this Handbook. The Nursing Progression Committee provides any necessary communication to a University email account.

Academic Standing and Dismissal Policy

The University Academic Standing Policy (which is located in the University Undergraduate Catalog) applies to students in their First Year. Additionally , First Year Nursing student are held to the following policies with regards to their performance in their Science Specialization Courses and Non-Nursing Support Courses. The following

Procedure for Potential or Actual Loss of Good Academic Standing for Nursing Students

When a student is at risk of failing or fails to meet any of the requirements for good academic standing (including if the student earns a low grade as described in the academic progression framework), the student will be alerted and contacted through the EAB system and receive an email from the Nursing Progression Committee that indicates: (1) the aspect of academic standing at issue, (2) the consequence for violating that standard, and (3) any appeal rights available to the student. The following consequences shall apply:

1. Academic Concern: A Nursing student who is earning less than a grade of C in any required course at midterm, has more than one excused absence in any course or any unexcused absences, or has any missing assignments meets criteria for Academic Concern. Students receiving an Academic Concern notification must meet with their instructor(s) to discuss what the student must do to succeed in the course. Students may also be referred for academic counseling and support.

2. Academic Probation: A Nursing student will be on Academic Probation described in this Handbook if they: (a) earn a final grade less than C in any NURS course, or a grade less than C- in any Science Specialization or Non-Nursing Support Course in any, or (b) earn a GPA lower than 2.0 in any term or cumulatively.

Dismissal Policy

A student may be dismissed from the Nursing Program for any of the following reasons:

(a) fail to meet promotion standards

(b) earn a grade less than C in any NURS course

(c) earn an F grade in any Science Specialization or Non-Nursing Support courses

(d) earn less than a C- in two or more courses in a single term or earn a GPA of less than 2.0 in any term or cumulatively

(e) fail to comply with the terms of probation set forth by the Nursing program

(f) are unable to complete the Nursing Program within four (4) years of starting the second Academic Year in the Nursing Program, or within eight (8) years of taking Science Specialization and Non-Nursing Support Courses.

(g) have two or more violations of Essential Functions, conduct standards, or integrity standards, or

(h) have an egregious violation of Essential Functions, conduct standards, or integrity standards.

Academic/Behavioral Probation

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1. The student should provide the ground(s) for petition for reinstatement, along with evidence supporting this ground.

2. The student should write a narrative addressing their plan for their academic success. If mic problems that occurred, the steps the student has taken or will take to avoid these problems again and describe the resources that the student will use to meet academic goals.

3. The narrative, plus the statement of ground for petition and accompanying evidence, should be submitted to the Director of Nursing via university email, who will review the petition and provide it to the

The following documentation must be uploaded into the computerized immunization

1. Students must be accompanied by instructor or staff nurse for all dressing changes, invasive procedures, and medications administered.

2. Students MAY NOT administer medications or draw blood samples from central venous catheters, including PICC lines. Central line dressings can be changed

Protected Health Information (PHI) is any information held by a covered entity which concerns health status, provision of health care, or payment for health care that can be linked to an individual.

Examples of PHI include the following (list is not inclusive):

- Name
- Dates (other than year) directly related to an individual (not DOB)
- Phone numbers
- Email addresses
- Social Security number
- Medical record number
- Health insurance beneficiary numbers
- Account numbers

Student Responsibilities

RU students must comply with HIPAA guidelines during classroom and clinical experiences. Students have a legal and ethical responsibility to maintain patient privacy, to not disclose any written, verbal, or electronic protected health information.

Violations of HIPAA include the following but not limited to:

- Collecting written information that identifies the patient by name
- Obtaining records from the patient care unit without authorization
- Discussing patients for purposes other than patient care or educational requirements
- Discussing patients outside of the clinical or educational setting
- Accessing records of any patient not assigned to the student for any reason other than when necessary for patient care

Penalties

Any student who has been found to act in violation of HIPAA policy will be subject to disciplinary action

Nursing Student Handbook Acknowledgement Form

I _____ [print name] attest that I have read and understood, and will abide by all Nursing Program Policies, Standards, and Essential Functions as listed in this Handbook. I acknowledge that failure to do so is may result in consequences up to and including dismissal.

_____

Student Signature Date